

Summary of Tysons Corner Land Use Task Force Meeting
June 12, 2006 7:00 PM
Fairfax Chamber of Commerce, 8230 Old Courthouse Road
(Note: Underlined reference will be web links to handout material)

- I. Call to Order: The committee approved the May 22, 2006 meeting summary with a concern that the 7th Guiding Planning Principle (as referenced in the meeting summary) has the appearance of excluding not-for-profit programs. Staff indicated that the Principles are to be used by the Task Force as general guidance during the planning process and are intended to be broad. The Major Plan Objectives, which will be part of the revised Comprehensive Plan, are more specific and will be modified to address not-for-profit programs as well as other issues identified during this planning study.
- II. June 5, 2006 Board Matter: Staff provided an excerpt from the June 5, 2006 Board Matters (pages 6 & 7). In this Board Matter, the Board of Supervisors requested staff to: 1) review the draft scope of work, 2) determine how much the consultant services would cost, 3) develop the Request for Proposal (RFP) and timeline for processing the RFP in accordance with the County Procurement requirements, and 4) report back to the Board at the earliest possible date, which is July 10, 2006. The funding need as identified by staff will be placed in the County Carry-over Budget, which the Board of Supervisors will act on September 11, 2006. [See the excerpt from the June 5, 2006 Board Matters.](#)

During the discussion about the Board Matter, the Task Force wanted assurance that the RFP process will continue during the summer in the absence of funding allocated for consultant services. Staff confirmed that the current approach, unless directed otherwise, would process the RFP during the summer and include input from a Selection Advisory Committee (SAC) composed of staff and Task Force members. This approach would allow a consultant to be hired shortly after the Board of Supervisors provides funding in September, 2006.

In addition, the Task Force addressed issues about providing public input during this process. The discussion indicated that the RFP needed to be clear that any consultant hired would provide a robust community outreach effort. In order to meet the June 5, 2006 Board of Supervisors request, the public will be informed about the RFP and ensured that once a consultant is hired, significant avenues for public input will be available. The Task Force also asked staff to follow-up with the Board of Supervisors to see if their intent is consistent with the Task Force desires to proceed with the RFP process.

- III. Discussion of the RFP Scope of Work: The Task Force expressed concerns about the scope of work not addressing when community outreach will occur. They requested that the RFP indicate that community outreach will occur at appropriate times during the process.

In addition, the Task force mentioned that the Draft RFP lacked timeframes for task completion. During this discussion, the Task Force discussed the advantages and disadvantages of a short-term and long-term planning process. This discussion indicated that an open and transparent process is better than a process dictated by a short timeframe. The Consulting Services Subcommittee meeting on June 14, 2006 at 3:30 PM at the Fairfax County Chamber of Commerce will further clarify and refine the tasks outlined in the RFP. Staff also mentioned that a list of consultant firms is being formed and will be emailed to the Task Force for their review and comment. Task Force members were asked to send staff any additional firms that specialize in Transit Oriented Development.

- IV. Next Steps (Meeting Schedule and Tasks): The Task Force further expressed the need to inform the public and discussed a number of approaches. They agreed to the formation of a Communication Subcommittee to work with The Perspectives Group in defining approaches to modify the website and communicate to the public about activities that have occurred since the last public outreach process, such as the creation of the Guiding Planning Principles and the RFP. The Communications Subcommittee membership includes Jo Hodgins, Bill Lecos, Sally Liff, Wade Smith, Amy Tozzi, Bruce Wright, Kahan Singh Dhillon, Janyce Hedetniemi, George Lamb and Kohann Whitney. This subcommittee will receive assistance from the Board of Supervisors staff, which includes Mike Wing (Providence), Rosemary Ryan (Dranesville), Goldie Harrison (Hunter Mill), Brian Clifford (Chairman's office) and John Pasek (Chairman's office). Note: After the meeting, Jim Scott as Interim Task Force Chairman appointed Kohann Whitney to serve as the Communications Subcommittee Chairman.

During the discussion, staff mentioned that the Tunnel Panel will provide a report to the Virginia Secretary of Transportation on July 28, 2006. After this report, additional review will be undertaken by the Secretary and the Funding Partners to the project. When an announcement is made, the Task Force requested staff to communicate the decision to the Task Force and to stakeholders.

In addition, staff mentioned that several activities need to be completed during the summer, such as assembling background information for the new consultant on development proposals in Tysons Corner (i.e., recently approved and pending rezoning applications, Area Plan Review (APR) nominations and more recent development concepts for areas of Tysons as prepared by property owner coalitions). The transportation consultant, Cambridge Systematics, will be refining the Tysons Corner traffic model and starting initial analysis of the Council of Governments (COG) 2030 Round 7 forecast and the current Plan. These initial analyses will ensure that the traffic model is ready to evaluate other land use scenarios formulated by the Urban Planning firm in the fall.

At the end of the discussion, the Task Force discussed the summer meeting schedule. Since several of the activities mentioned above involve the coordination of the Consulting Services Subcommittee and the Communication Subcommittee, the entire Task Force will not need to meet and limited their meeting schedule to one meeting a month in the summer. The Task force agreed to meet on July 24, August 28 and one date to be determined later in September.

- V. Next Meeting: Monday, July 24, 2006, 7 PM., Fairfax County Chamber of Commerce, 8230 Old Courthouse Road. The focus of the meeting will be a report on the July 10, 2006 Board item, a status report on the RFP, and a report from the Communications Subcommittee. In addition, the Task Force requested a presentation from the Urban Land Institute (ULI) entitled "Cost of Development" by Chip Bay with Trammel Crow Residential.
- VI. Adjourn (Meeting adjourned 9:25 PM)